



Meeting Helpers

Toastmasters International: Where Leaders Are Made

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Variety/Sharing Session Notes

Preparation Before the Meeting:

1. Prepare your activity a few days in advance.
2. If it's a new activity for you, practice with some friends at home first.
[FYTC members are not guinea pigs. ☺]
3. Prepare your props and equipment well in advance.
4. Do you need to play a media file?
 - a. Send it to the VPE early to make sure it plays on the FYTC computer.
 - b. Tell the SAA which part you want to play. All of it? Just one part? What time to what time?
5. What's a suitable activity?
 - a. Almost any English word game. So English teachers will find the Warm Up very easy!
 - b. Puzzles or riddles
 - c. Parlor games
 - d. An activity set to music
 - e. Show us your talents. Singing? Violin? Your hobby.
 - f. Photos of your vacation or vocation -- not too many photos though. ☺

During the Variety Session:

1. Explain your activity *well*!
2. Very often the Variety Master knows the activity well, and assumes the audience knows, too:
 - a. As Benny Hill said, "When you assume, you make an 'ass' of 'u' and 'me'."
 - b. Spend at least 3' [3 minutes] of your time explaining to the audience the activity.
 - c. Choose a member of the audience to show a practice run to demonstrate the activity.
 - d. Everyone's now ready to play.
3. **Need to keep score?** Ask the timer.
4. Remember to end on time & watch the flags:
 - a. Green: 2' to the end
 - b. Amber: 1' to the end
- c. Red: Time's up!
If there's scoring and teams involved, use this last minute to applaud the winner.